

TO: Town Plan Commission/Town Board
FROM: Lisa Potswald
RE:
DATE: October 1, 2013 through October 31, 2013
 Prepared on November 1, 2013

I. Permit Applications Approved and Issued:

NAME	DATE RECEIVED	DATE ISSUED	ADDRESS	PERMIT TYPE
1. Gary Flores	10/7/13	10/7/13	506 Middle Road	Addition
2. Mark and Bonnie Pass	9/28/13	10/7/13	730 Main Street	Alteration
3. Barbie Brown	10/16/13	10/16/13	520 Miller Farm Road	Addition/Accessory
4. Steve and Melissa Ross	9/12/13	10/23/13	423 Mondamin Road	Accessory Structure
5. Philip and Rival Greenberg	10/17/13	10/23/13	978 Big Bay Road	Addition/Accessory – deck
6. Sebranek	9/12/13	10/23/13	561 Capser Road	Accessory
7. Stemwedel	10/28/13	10/28/13	1151 Sunny Slope Road	Addition – screen porch
8. Ashland Co Housing Authority	10/14/13	10/31/13	255 Voyageur Lane	Accessory Structure – storage building
9. Bleifuss	10/12/13	10/31/13	4220 Chippewa Trail	Driveway, fire number

II. Certified Survey Maps

None.

III. Permit Applications in Progress:

NAME	DATE RECEIVED	PROJECT ADDRESS	PERMIT TYPE	STATUS
Slater/McCue	1-20-11	1268 Big Bay Road		Waiting for shoreland restoration plan per DNR requirements. This permit has been on hold for two years but Larry will be retaining fees and keep the permit active.

NAME	DATE RECEIVED	PROJECT ADDRESS	PERMIT TYPE	STATUS
LaDuke, Winona	4-28-12 (incomplete)	Middle Road	Land Disturbing Activity, Accessory (x2), Long Term Camping Unit	ZA received a copy of the wetland fill application Nelson Construction submitted to Alyssa Core on 6-4-13
Hartzell, Robert		Multiple	Rental of a Principal Dwelling x 7 different properties	Employee housing. This is a larger discussion regarding rentals and employee housing to be clarified with the TPC
Bergeon, Susan	6/14/2013	2635 Big Bay Road	Principle, sanitary Special use	Mtg. with Larry Hildebrandt, Mike Starck, agent, and me onsite on 7/31. Letter sent to owner to outline next steps.
Brown, Derrick and Amy	9/3/13	425 Deerwoods Lane	Principle Dwelling, Sanitary	Sanitary permit issued; site visit to verify measurements

IV. Permit Applications Denied/Revoked:

None.

V. Violations

NAME	VIOLATION	ORDER
Ed Kale	Town of La Pointe v. Edward Kale – Ashland County	Case 13 CX01
Susan Bergeon	Violation of Special Exceptions permit	10 days to remove trailer

VI. Land Use Permit – No Permit Required:

None.

VII. Fire Numbers Issued

NAME	DATE	# ISSUED
Bleifuss	10/31/13	4220 Chippewa Trail

VIII. Correspondences: Letters/MEMO to

NAME	DATE	PROPERTY	REGARDING
Ed and Marilyn Hartig	10/8/13	Big Bay Road	Information about what's in the Town files and what they need to do to begin again
Bleifuss	10/13/13	Chippewa Trail	Returned permit application to get signed
Bob Kron	10/15/13	Record/Weyerhauser	Verify addresses for sale of property
Gene Nelson	10/16/13	197 Big Bay Road	Safety concerns and erosion control
Bob Kron	10/21/13	Record/Weyerhauser	Verify addresses for sale of property
Nancy Sievers	10/24/13	Middle Road	Requested she complete permit for land disturbing activity
DNR re: Sievers	10/24/13	Middle Road	Report and pictures to DNR re: possible wetlands violation
Nancy Sievers	10/30/13	Main Street	Letter to stop tree removal on shoreland
Susan Bergeon	10/31/13	2635 Big Bay Road	Notice to remove travel trailer within 10 days
Van Veldhuizen	10/31/13	1748 North Shore	Sent permit application

IX. Complaints Received About

	DATE	PROPERTY	REGARDING
Nancy Sievers	10-23-13	Middle Road (014-00467-0100), (014)-00466-0100)	Tree service was disturbing wetlands at the direction of property owner. Site visit conducted to stop work. Reported disturbance to DNR. DNR and Army Corps of Engineers will investigate.

X. Public Information Requests

NAME	DATE	REGARDING
Dave Thomas	10/18/13	Requested CD of TPC 10-10-13 meeting

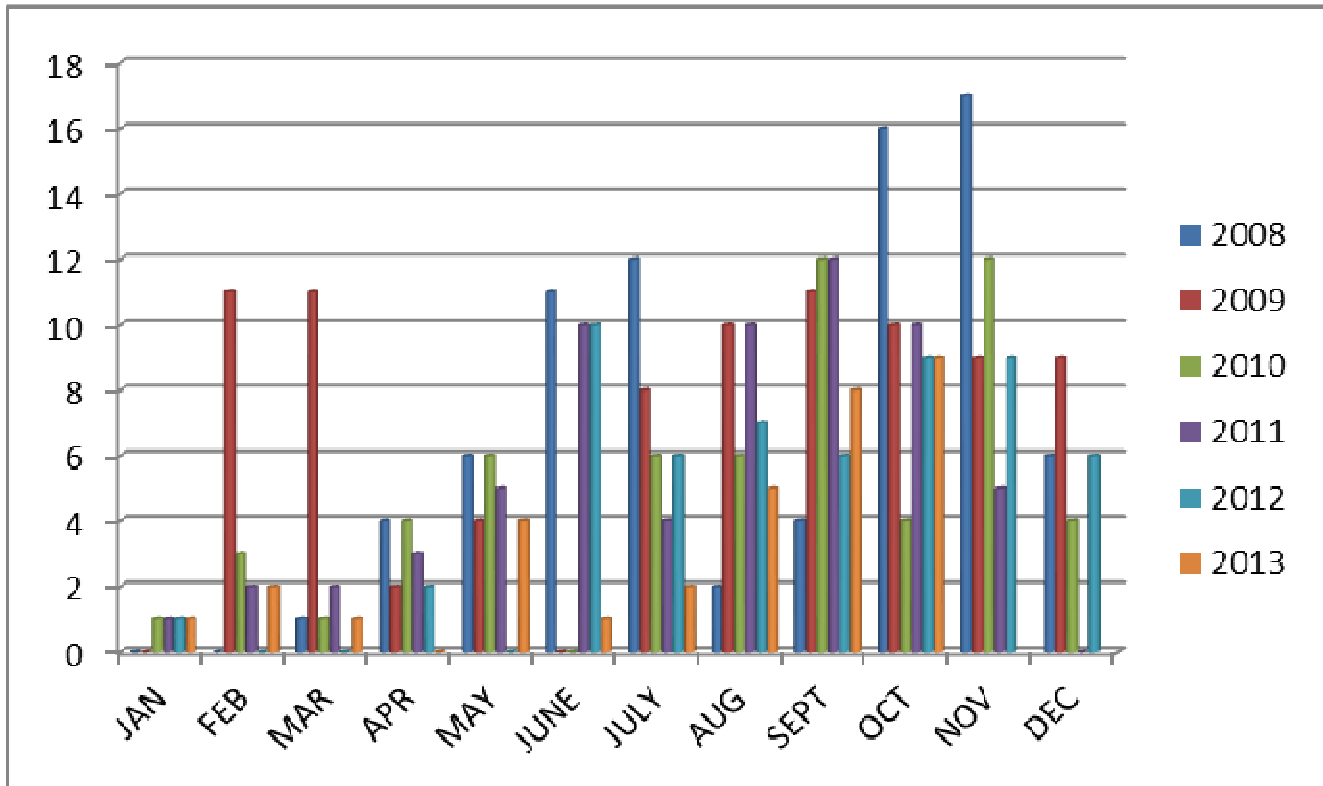
XI. New Business

1. I attended the Wisconsin County Code Administrators' training on 10/2-5/13 and found it to be very interesting and helpful. There are a number of potential issues for the Town that I will be working with Pete on.
2. I am working with the Fire Department/EMS on 4 grant applications for breathing apparatus; all four are due in November.
3. Pete and I have completed a Request for Proposal for Building Inspection services to be reviewed by the Town Board.
4. Pete and I are reviewing and drafting updates for a number of ordinances.
5. I am revising the Zoning permit application and updating the instructions.

XII. Old Business

1. All four public meetings for the Comprehensive plan update have been completed. Notes from the meetings are on the Town website and available from the Town Hall.
2. We are still on track to have the data from the Comprehensive Plan surveys tabulated by Thanksgiving.
3. We sent out 1410 Comprehensive Plan surveys and have received 401 surveys back, for a response rate of 28.4%.

TOWN PERMIT APPLICATIONS FROM 2008 THROUGH OCTOBER 2013



COMMENTS:

- Note that we had 9 permit applications in October 2013, the same as October 2012.
- We are at 33 permit applications for the year, compared to 41 this same time last year.
- We had a total of 56 permit applications in 2012. In 2009 we had 89 permits, the most for any year in the past five years.
- The permit numbers in this chart do not include rental permits, of which there are approximately 100 per year.